

Volunteer Job Description
Rookery Bay NERR Volunteer Program

Job Title: Guided Walks Interpreter

Supervisor(s): Program Coordinator

Location: Rookery Bay Learning Center

Project Duration: Ongoing: hours/week 4 hours/month 20

Description of Duties:

Assist visitors to enhance their experience and learning of Rookery Bay. Included duties:

- Guide visitors on trail walks outside to educate them on the native plants and/or history of area
- Gather and expand knowledge of area flora and historical data to embellish learning experiences of visitors
- Explain the background of the Reserve and it's mission
- Lead one-hour tours through the Reserve on a marked trail
- Maintain the area in a tidy, operational manner including some maintenance of trail vegetation
- Other various job duties as directed by ELC management and associated with ELC guided walk interpretation

Benefits to volunteer:

- Expand your knowledge of local history and environmental ecosystems related to the Reserve
- Interaction with visitors from all walks of life
- Satisfaction of educating the public about the importance of the Reserve and the resources it protects
- Interaction with Reserve staff and development of working relationships

Goal/Outcomes of Job:

- Provide accurate, efficient, and courteous interpretive services to visitors

Knowledge/ Skills/Experience Desired:

- Knowledge of local history, wildlife, and coastal habitats helpful
- Friendly and willing attitude in engaging visitors in conversation, answering of questions, and offering of information
- Ability to manage time and stick to predetermined time schedule
- General speaking skills that include clarity, enunciation, and sufficient volume to speak to a group with good listening skills

Special Requirements:

A three-hour training is required for this position. Additional time and extensive self-guided training is also required. Please be prepared to work independently to expand your knowledge. Volunteer should be prepared to be outside for extended periods of time. Professionalism, reliability and punctuality will be required of the Guided Walks Interpreter.